



## DEBT MANAGEMENT OFFICE NIGERIA

### **REQUEST FOR EXPRESSION OF INTEREST (EOI)/PREQUALIFICATION DOCUMENTS FOR A FINANCIAL ADVISER, A LEGAL ADVISER AND A TRUSTEE FOR THE ISSUANCE OF FEDERAL GOVERNMENT OF NIGERIA NON-INTEREST FINANCING INSTRUMENTS (SUKUK) IN THE DOMESTIC BOND MARKET**

#### **1.0 Background**

The Federal Government of Nigeria (FGN) is in the process of issuing its debut Sovereign non-interest financing instruments (Sukuk) in the domestic bond market.

In this regard, the Debt Management Office (DMO), on behalf of the FGN, hereby wishes to invite submission of Expression of Interest (EOI) for the prequalification of qualified and reputable:

- Banks and Issuing Houses to serve as a Financial Adviser;
- Legal Firms to serve as a Legal Adviser; and,
- Trustee Firms to serve as a Trustee.

All respondents must possess proven expertise in the issuance of non-interest financing instruments (Sukuk) to work with the Office towards the successful issuance of the debut Sovereign Sukuk on behalf of the FGN in the domestic bond market.

#### **2.0 Mandatory Eligibility Requirements**

All respondents to this EOI are required to provide the following documents/information in line with Section 16(6) of the Public Procurement Act, 2007, as a basis for prequalification:

- a) Evidence of Incorporation with Corporate Affairs Commission (CAC).
- b) Detailed Company profile, which should include registered office, and contact email addresses.
- c) Evidence of company's current practice licence with the relevant professional regulatory bodies.
- d) Minimum of two investment grade ratings from reputable Nigerian rating agencies, applicable to Financial Advisers and Trustees only.
- e) Company's Audited Accounts for the last three (3) years (2013-2015).
- f) Tax Clearance Certificates for the last three (3) years (2013-2015).
- g) Qualification and Curriculum Vitae of key staff to be deployed for this assignment indicating their qualification and cognate experiences including photocopies of academic and professional certificates.
- h) Current Certificate from National Pension Commission as evidence of compliance with Pension Reform Act, 2014.

- i) Evidence of compliance with Industrial Training Fund Amendment Act, 2011 by inclusion of copy of Compliance Certificate from the Industrial Training Fund for the period under review.
- j) All documents should be accompanied with an affidavit disclosing whether or not any officer of the DMO and Bureau of Public Procurement (BPP) is a former or present director, shareholder or has any pecuniary interest in the EOI and confirm that all information presented are true and correct in all particulars.
- k) Evidence of registration on the National Database of Contractors, Consultants and Service Providers by inclusion of Interim registration report or Certificate of Registration issued by the Bureau of Public Procurement (BPP).
- l) Evidence of the company's experience and individual members of staff in the issuance of non-interest financial instruments and other ethical financial products.

#### **4. Submission of Expression of Interest**

- a) EOI/Prequalification Documents, which must be prepared in English Language, and should be submitted in Seven (7) copies (one of which must be marked original copy) in a sealed envelope clearly marked:

***"Expression of Interest/Prequalification Documents for providing Financial, Legal and Trustee Advisory Services for the Issuance of Sovereign Sukuk by the DMO on behalf of the FGN in the Domestic Bond Market"***

- b) Please note that Electronic submissions of EOI/Prequalification Documents will not be accepted and applicants must ensure appropriate acknowledgement by the DMO at the time of submission.
- c) EOI/Prequalification Documents should be addressed and delivered not later than 12 noon (Nigerian Time) on **Monday January 09, 2017** to the following address:

**Director-General,  
Debt Management Office,  
The Presidency,  
First Floor, NDIC Building,  
Plot 447/448, Constitution Avenue,  
Central Business District,  
Abuja, Nigeria.**

Please note the following additional information:

- a) All EOIs must be received by 12.00 noon (Nigeria Time) on **Monday January 09, 2017**. The DMO reserves the right to reject any EOIs not received by this time and in the form prescribed by this request for EOI/Prequalification.
- b) Companies which submit EOIs within the stipulated time are invited to witness the public opening immediately after the expiration of the deadline.
- c) After the evaluation of the EOIs, a shortlist of companies which scored at least the minimum requirements of the criteria for shortlisting will be drawn up on the basis of the evaluation of the EOIs.
- d) Only shortlisted companies will be invited to collect Request for Proposals (RfP)

- e) All applicants will be notified whether or not they have been pre-qualified, through electronic or physical mails.

## **5.0 Enquiries**

Respondents to this EOI that require further clarification may wish to direct the requests to: **enquiries@dmo.gov.ng**.

### **IMPORTANT NOTICES**

- a) Nothing in this advertisement shall be construed to be a commitment on the part of the DMO to appoint local transaction parties to issue Sovereign Sukuk; nor shall it entitle any interested party to make any claim whatsoever and seek indemnity from the DMO by virtue of the interested party having responded to this request for EOI /Prequalification.
- b) No costs associated with responding to this request for EOI/Prequalification or attending public opening and evaluation of EOIs exercise and responding to Request for Proposals will be reimbursed.
- c) The information contained herein shall not constitute an offer to sell or the solicitation of an offer to buy, nor shall there be any sale of the Sukuk referred to herein in any jurisdiction in which such offer, solicitation or sale would be unlawful prior to registration, exemption from registration or qualification under the securities laws of any such jurisdiction.

**Debt Management Office**  
**The Presidency,**  
**Plot 447/448, Constitution Avenue,**  
**Central Business District,**  
**P.M.B. 532 Garki, Abuja, Nigeria.**  
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